

PATIENT PARTICIPATION GROUP (PPG) AGENDA

DATE: Tuesday 7 May 2019 - 3pm - Library 2nd Floor **minutes**

	Agenda Item	Lead	Content	Minutes	Action
1	Apologies for absence	Chair	Ellie Ruddock, Tony Howell, Jodi Winters, David Zinkin, Phillip Heckman		
2	Attendees	Chair	Bibi Qureshi, Stephen Boley, Richard Peat, Vicky Diamond, Chris Eldridge, Juliana Zinkin, Sue Rolfe		
3.	Introductions	Chair/Matthew Evans	No new members		Standing item

4.	Family and Friends report	Matthew	Satisfaction still at good level (95%). Practice were aware of the 3 week wait for appointments.		Standing item
5.	Matters arising	Matthew	Website	Imminent	Standing item
6.	Matters arising	Matthew	Feedback from falls questionnaire Group discussed the idea of holding a teach in from the results for patients.		Can this be taken forward?

7.	Matters arising	Matthew/Chair	Demographics. Group agreed we should hold next meeting at least at a time when those working could attend, to attract a more diverse membership. Sat am 6 July was suggested. Group also discussed need to address disability equalities agenda		Confirmation needed from Matthew re 6 Jul. PLUS ADVERTISE ON TICKER TAPE IN WAITING ROOM. GPs to be asked to identify appropriate patients and invite to group.
8.	AOB	Chair/All	The group discussed the future of QMH and agreed that the document presented as a draft strategic vision had insufficient detail. The group comments were passed on to Naomi Good (Merton & Wandsworth CCG). These included (next panel)	Excellent hospital. Car parking cheap and lots of space - could be an asset to exploit. MRI facility not being used? Physio excellent. Blood service very useful, minor injuries clinic excellent. Clinics run very well and promptly and staff welcoming. Expand step up and step down bed ward.	
9.	AOB	Richard Peat	Patient/GP ratio. There is a protocol ratio for no of patients per GP which Putneymead delivers on.	Matthew to check with Nikki re fluctuations in age group of patients. le older patients would take up more clinical slots than younger so might sway the ratio.	
10.	Date of next meetings		Sat 6 July 10am		

